

**Just Arrived - You can now make donations to VAA online with your credit card !!!!**

**General Procedure:**

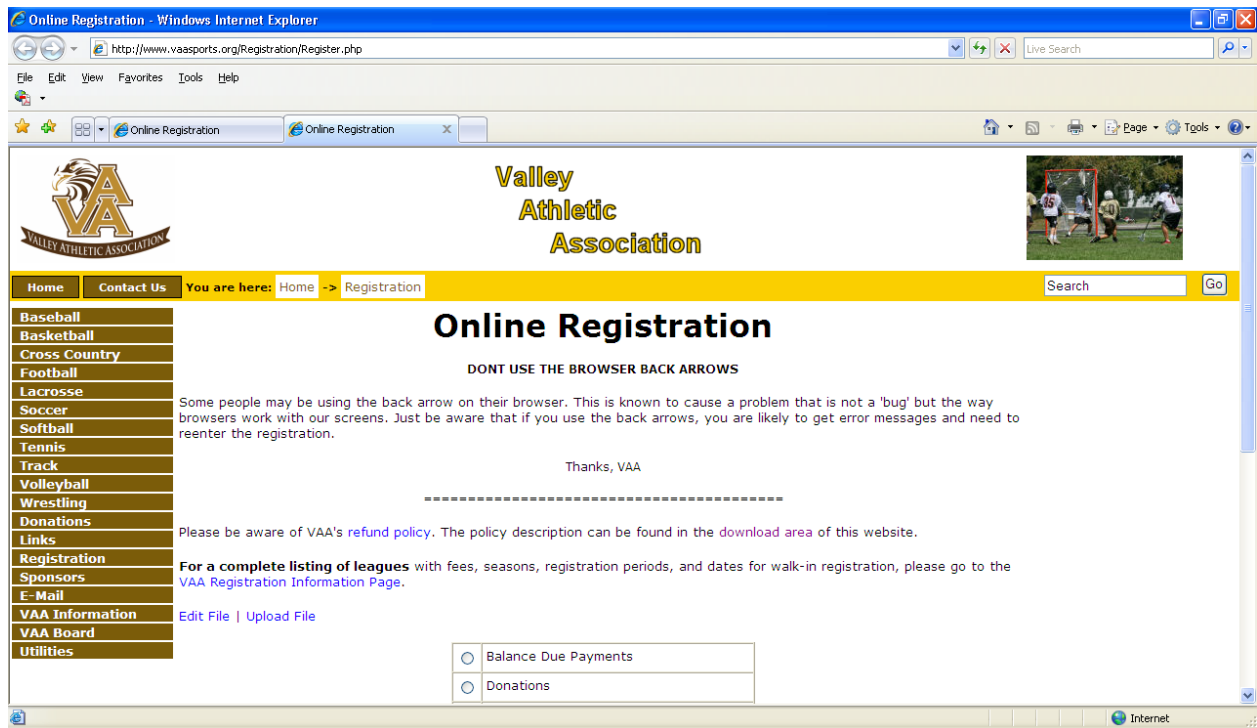
1. Go to VAA web page, <http://www.vaasports.org/Registration/Register.php>
2. Select "Donations"

<input type="checkbox"/>	Balance Due Payments
<input type="checkbox"/>	Donations

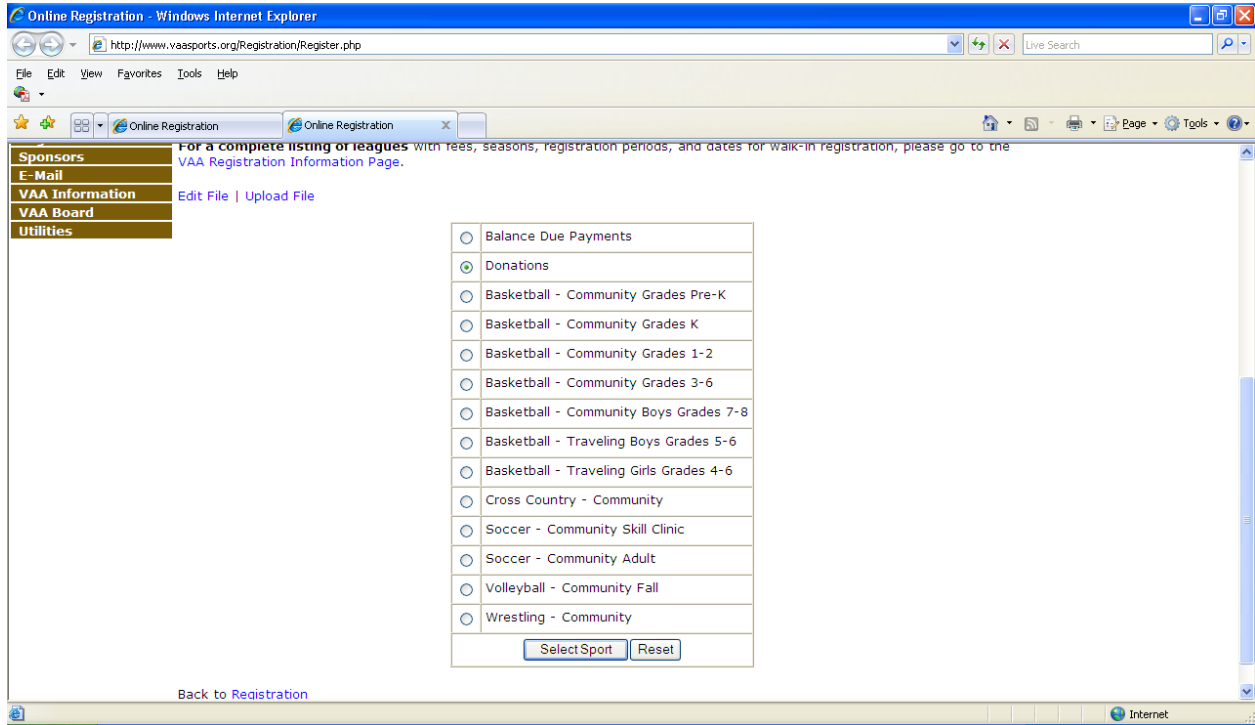
3. Click on "Select Sport" button at the bottom of the page
4. Then follow thru the next pages until complete.

**Example:**

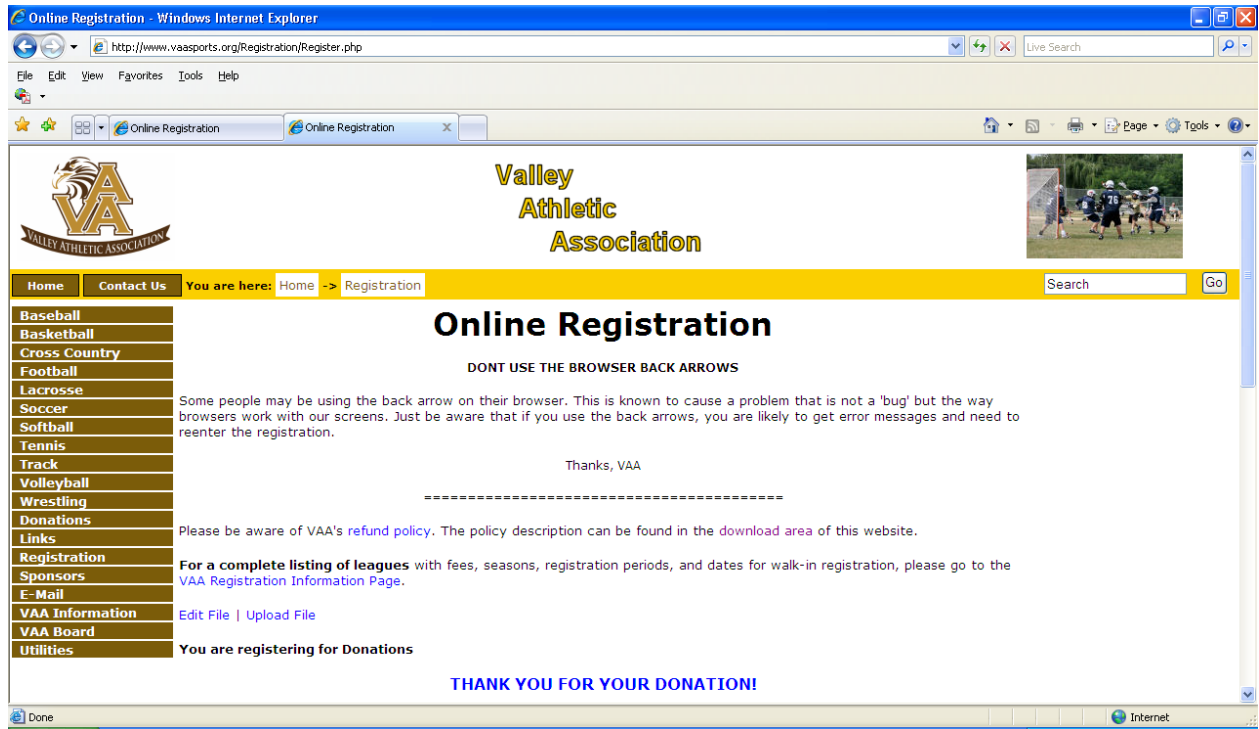
1. Go to VAA web page, <http://www.vaasports.org/Registration/Register.php>



2. Click on "Donations"



3. Click on the "Select Sport" button at the bottom of the page



4. Scroll down to the first field called “Donor's First Name:” and start entering.

Online Registration - Windows Internet Explorer  
http://www.vaasports.org/Registration/Register.php

File Edit View Favorites Tools Help

Online Registration Online Registration

<b>Donor's First Name:</b> *	<input type="text" value="John/Jane"/>
<b>Donor's Last Name:</b> *	<input type="text" value="Donor"/>
<b>Address:</b> *	<input type="text" value="999 Park Ave S"/>
<b>City:</b> *	<input type="text" value="Apple Valley"/>
<b>State:</b> *	<input type="text" value="MN"/>
<b>Zip Code:</b> *	<input type="text" value="55124"/>
<b>Home Phone:</b> *	<input type="text" value="952-999-9999"/>
<b>Secondary Phone:</b>	<input type="text"/>
<b>Home Email:</b> *	<input type="text" value="YourEmail@email.com"/> Please enter e-mail address again <input type="text" value="YourEmail@email.com"/>
<b>Secondary Email:</b>	<input type="text"/> Please enter e-mail address again <input type="text"/>
<b>Recipient of funds (Enter 'General' or the sport):</b> *	<input type="text" value="General"/>
<b>Message to Recipient:</b>	<input type="text" value="Happy to help VAA"/>

\* = Required field

Internet

5. After entering the information then click on the “Submit Information” button.

Online Registration - Windows Internet Explorer  
http://www.vaasports.org/Registration/Register.php

File Edit View Favorites Tools Help

Online Registration Online Registration

Home Contact Us **You are here:** Home -> Registration Search Go

**Valley Athletic Association**

## Online Registration

<b>Amount of Donation:</b> *	<input type="text" value="100"/>
Please enter only numbers	

\* = Required field

Baseball  
Basketball  
Cross Country  
Football  
Lacrosse  
Soccer  
Softball  
Tennis  
Track  
Volleyball  
Wrestling  
Donations  
Links  
Registration  
Sponsors  
E-Mail  
VAA Information  
VAA Board  
Utilities

Back to Registration

Home  
Copyright ©2010 Valley Athletic Association | Privacy Statement

Internet

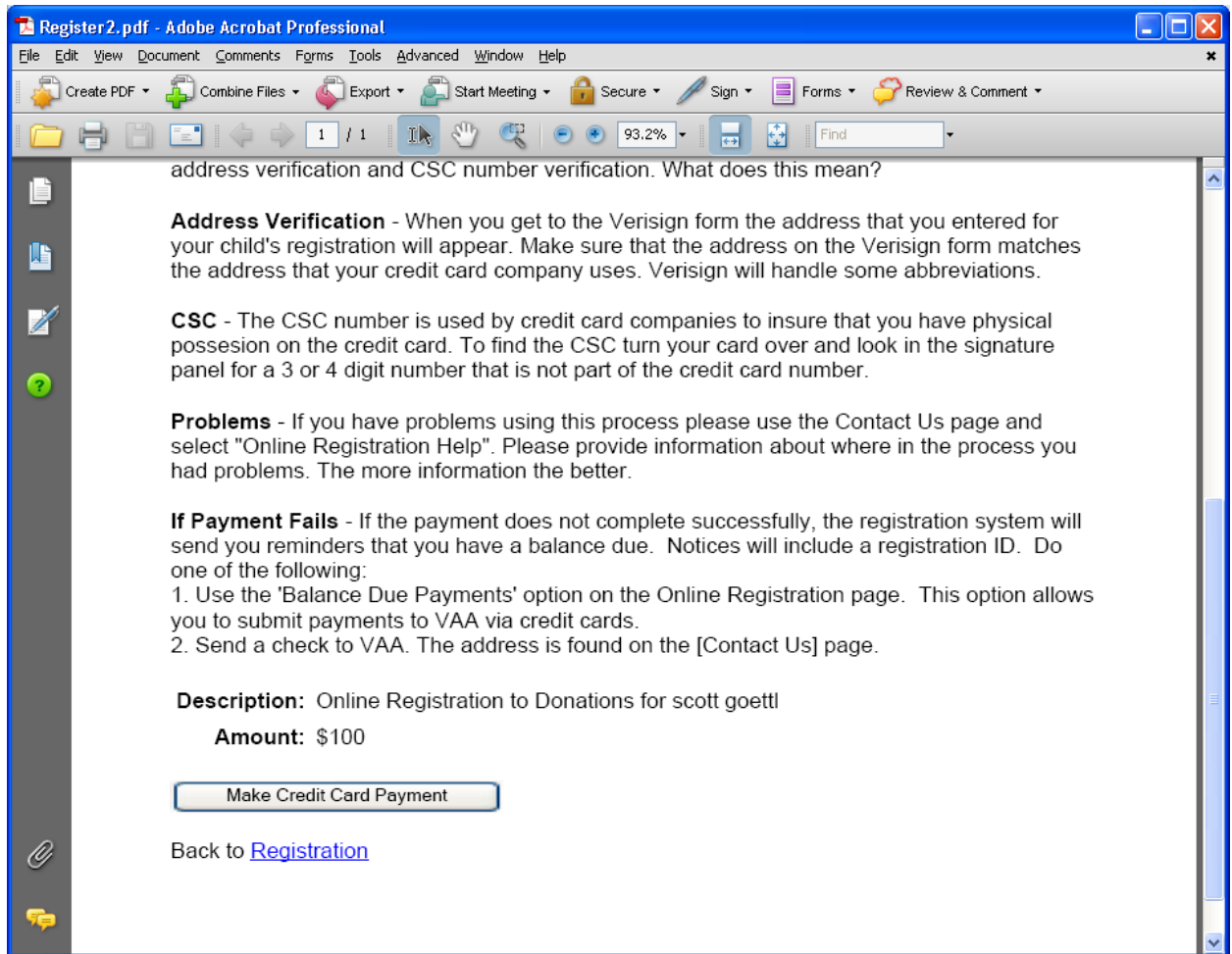
6. Enter the amount you want to donate. Example "100" for \$100. The hit the "Submit..." button.

The screenshot shows a web browser window titled "Online Registration - Windows Internet Explorer" with the URL "http://www.vaasports.org/Registration/Register.php". The page features the Valley Athletic Association logo and navigation menu. The main content area displays "Online Registration" and a confirmation message: "THANK YOU FOR YOUR SUPPORT!". Below this, it states: "You will be asked for the donation level on the next screen. You will then be taken to the credit card input screen." There is a checkbox labeled "You will automatically be subscribed to the registration and program e-mail lists unless you uncheck this box." with "Accept" and "Do Not Accept" buttons. A "Back to Registration" link is also present. The footer includes "Copyright © 2010 Valley Athletic Association | Privacy Statement".

7. Hit Accept

The screenshot shows the same web browser window, but the page has advanced to the payment selection screen. The main heading is "Online Registration". Below it, the text reads "Select payment Amount:". A radio button is selected next to "\$100 Donation.". There are "Process Payment" and "Reset" buttons. A "Back to Registration" link is also visible. The footer remains the same as in the previous screenshot.

8. Hit the “Process Payment” button.



9. Hit the “Make Credit Card Payment” button at the bottom at the screen.

10. The next screen will let you enter your credit card information.

11. Continue going thru screens until done. There are 1 or 2 left.

Thanks again for your donation.